

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

Establishment - Planning Department- Permission to surrender balance of Earned Leave for encashment to Smt P. Vijaya Lakshmi, Assistant Secretary to Government, who retired on 31-7-2008 A.N. – Orders - Issued.

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PLANNING (OP.I) DEPARTMENT

G.O.Rt.No.770

Dated:4-8-2008.

**Read the following:-**

1. G.O.Ms.No.420, Finance and Planning (FR.I) Department, Dt.3-12-1990.
2. O.O.Rt.No.347, Planning (OP.I) Department, dt.30-7-2008.
3. Application from Smt P. Vijaya Lakshmi, A.S. to Govt., (Retd) dt. 24-7-2008.

\* \* \*

**ORDER:**

In her application 3<sup>rd</sup> read above Smt P. Vijaya Lakshmi, Assistant Secretary to Government, Planning Department who retired from service on 31-7-2008 A.N after attaining the age of superannuation has requested to permit her to surrender the Earned Leave accumulated at her credit as on date of her retirement for encashment.

2. Smt P. Vijaya Lakshmi, Assistant Secretary to Government is having 243 days E.L. at her credit as on 31-7-2008. In pursuance of the orders issued in the G.O. cited Smt P. Vijaya Lakshmi, Assistant Secretary to Government (Retd) is permitted to surrender the balance of E.L. i.e., 243 days at her credit as on 31-7-2008 A.N. for encashment.

3. Certified that the Earned leave has been calculated upto 31-7-2008 A.N. only and the leave account is closed. Necessary entries have been made in the S.R. of the individual

4. Smt P. Vijaya Lakshmi, Assistant Secretary to Government (Retd) is informed that excess amount if any paid and noticed at a later date, she is liable to refund the same.

5. The Planning (Claims) Department shall draw and disburse the amount to the individual.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

A.K. GOEL  
SPL., CHIEF SECRETARY TO GOVERNMENT

To

Smt P. Vijaya Lakshmi, Assistant Secretary to Government,(Retd),  
Planning Department.

Copy to Planning (Claims) Department

Copy to Deputy Pay and Accounts Officer, Secretariat .Branch, Hyderabad.

Copy to Accountant General, A.P., Hyderabad.

SF/SC.

//FORWARDED:: BY ORDER//

SECTION OFFICER.